



# STUDENT TRANSCRIPT REQUEST

Mail or Fax to: PADI Americas  
Office of Academic Transcripts  
30151 Tomas Street, Rancho Santa Margarita, CA 92688

## PERSONAL INFORMATION - (Please Type or Print Clearly)

Student Name \_\_\_\_\_  
Student Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State/Province \_\_\_\_\_  
Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_  
Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_  
Email \_\_\_\_\_  
Birth Date \_\_\_\_\_ Sex  M  F Social Security Number \_\_\_\_\_  
Day/Month/Year (If Applicable)

## TRANSCRIPT MAILING INFORMATION

- Self – Mail \_\_\_\_\_ transcript(s) to address indicated in Personal Information Section.  
 College or University – One transcript will be sent to the institution listed below.

Name of Institution \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State/Province \_\_\_\_\_  
Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

*Note: If you need transcripts sent to more than one institution, please include the names and addresses on an additional sheet of paper. All transcripts sent to a college or university are addressed to the Registrar's Office.*

**TRANSCRIPT FEE** — \$30 for the first transcript and \$10 for each additional transcript ordered.

## PAYMENT METHOD

I am requesting \_\_\_\_\_ transcript(s) at \$30 for the first and \$10 for each additional.

Total Enclosed \$ \_\_\_\_\_

Check – **Must be payable to PADI in US dollars**, and drawn on a US bank

Mastercard  VISA Expiration Date \_\_\_\_\_ Card No. \_\_\_\_\_

AMEX  Discover  JCB

Cardholder Name (please print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

### VERIFICATION OF CERTIFICATION - PLEASE READ CAREFULLY

For **each** recognized PADI course you want to have listed on your transcript, you must submit proof of course completion by one of the two following methods: 1) include this form with either a PIC envelope or Divemaster Application, **OR** 2) attach a clear photocopy of the front and back of your certification card(s) or validation card(s) to this form.

# RECEIVE COLLEGE CREDIT FOR PADI DIVER TRAINING COURSES

The American Council on Education (ACE) recommends college credit for certain PADI scuba diver courses. ACE represents all colleges and universities before the US federal government and as such is the unified voice of higher education. ACE evaluates educational courses according to established college-level criteria and recommends college credit for those that measure up to these standards.

The ACE credit recommendations for PADI courses may help you in receiving college credit at an America university or college – *even if the courses aren't conducted on a university or college campus*. Courses offered through PADI Dive Centers, Resorts and at other locations qualify.

## TAKE A COURSE - USE THE CREDIT

A university or college may use the ACE credit recommendations in a variety of ways. The institution may apply the credit to your major replacing a required course. They may also use the credit as a general elective to possibly waive a prerequisite course.

## COLLEGE CREDIT AT NO EXTRA CHARGE

Universities and colleges that accept ACE credit recommendations for PADI courses typically handle them like transfer credit. Transfer credit is often awarded without an additional fee. This may save you tuition fees while at the same time allowing you to possibly meet graduation requirements.

## HOW MUCH COLLEGE CREDIT CAN I EARN?

ACE has set forth the following college credit recommendations for PADI courses:

Course	Semester Credit Hours	Division*	Baccalaureate/Associate Degree Instructional Area
Open Water Diver	1	Lower	Recreation/Physical Education
Advanced Open Water Diver	1	Lower	Recreation/Physical Education
Rescue Diver	1	Lower*	Recreation/Physical Education
Divemaster	2	Lower	Recreation/Physical Education
Assistant Instructor	1	Lower	Recreation/Physical Education
Instructor Development	2-3	Upper**	Recreation/Physical Education or Education
Course Director Training	3	Upper	Recreation/Physical Education or Education
Deep Diver Specialty	1	Lower	Recreation/Physical Education
Night Diver Specialty	1	Lower*	Recreation/Physical Education
Dry Suit Diver Specialty	1	Lower*	Recreation/Physical Education
Search & Recovery Diver Specialty	1	Lower*	Recreation/Physical Education
Underwater Navigator Specialty	1	Lower*	Recreation/Physical Education
Underwater Photographer Specialty	1	Lower*	Recreation/Photography
Wreck Diver Specialty	1	Lower*	Recreation/Physical Education or Archeology
Enriched Air Diver Specialty	1	Lower*	Recreation/Physical Education
Apprentice Tec/Tec Diver Level I	1	Lower*	Recreation/Physical Education
Tec Deep	1	Upper	Recreation/Physical Education
Tec Trimix	1	Upper	Recreation/Physical Education
Emergency First Response Instructor	1	Lower*	Recreation/Physical Education

\* In the vocational certificate category, 1 semester hour.

\*\* 2 Semester Credit Hours – Courses completed between 5/94 and 9/00.

3 Semester Credit Hours – Courses completed after 9/00.

## ORDERING AN OFFICIAL PADI TRANSCRIPT

To secure credit for a PADI course at a college or university, you need an official transcript as proof of course completion. *Colleges and universities will not accept certification cards or wall certificates as proof of course completion*. PADI will send your transcript directly to you or the college or university you are currently attending or planning to attend. It is recommended that you also order a transcript for your own records. To order an official transcript, complete the application on the reverse side and enclose the indicated processing fee.

Note: Please contact your college or university *before* applying for credit to see if credit is accepted at the institution. Some institutions may not accept PADI courses for credit.